

Arnprior Public Library Board Meeting
February 25, 2009

Present: Neil Salminen – Chair, Nancy Black, Nancy Burrows, Jodi Cotnam, Susan Kirk, Debra McGregor, Roseanne McNeill, Karen DeLuca – A/Chief Librarian

Regrets: Joanne Kidd

Agenda

Motion #2009-010

Moved by Debra McGregor and seconded by Susan Kirk **that the Agenda with amendments be approved.** **Carried**

Minutes

Motion #2009-011

Moved by Susan Kirk and seconded by Jodi Cotnam **that the Minutes of the January 27, 2009 meeting be approved as amended.** **Carried**

Business Arising from the Minutes

Grant - McNabb Braeside

Karen confirmed that the McNabb Braeside Grant increase of 1.2% is correct as it is based on the average monthly 2008 CPI rate, not just the rate for December.

Staff Reports

Librarian's Report

The Chronicle newspaper is doing an article on the recession. At their request, Karen has created an information package. Karen will forward copy of the package to Neil so he can make comments for the article, which will appear in the March paper.

The joint meeting of the Library Board and the Arnprior Council is scheduled for April. Nancy Black to provide details at the next meeting.

Motion #2009-012

Moved by Nancy Black and seconded by Susan Kirk **to accept the 2008 Annual Report / Annual Statistics and forward copies to the Councils of Arnprior, McNabb Braeside and Lanark Highlands for information.**

Carried

Financial Report

The Board is over budget in the automation account but funds will be coming out of the reserves. Karen will bring to the next meeting items that staff have recommended to purchase from the Investment Grant fund. Karen will ensure that any items brought forward will fall under the restrictions of the Grant.

Committee Reports

Deferred until next meeting

New Business

Proctoring

Karen has been asked to supervise three exams so far this year, mostly for university correspondence courses. This involves receiving the exam in the mail, observing students taking the exams then mailing the exam back to the university. Most libraries, including the Arnprior Library, don't charge a fee for this service. Karen will return to the Board with a draft policy on proctoring exams for the Board's review.

Late fees

Currently the maximum late fee that can be charged is \$20. Staff would like the Board to consider a 2 or 3 strike policy for repeat offenders where the maximum fee charged is unlimited. Board will revisit at next meeting.

Personnel

Susan will be on sick leave until the end of March. Anna Lorz will be starting to work part-time in cataloguing, inter-library loans and collection maintenance. A new Children's Programming Assistant has been found but job still need to be graded.

Correspondence

Bill 128

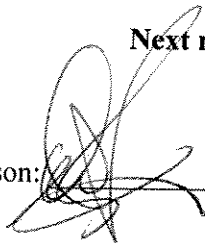
Refer to letter from the Federation of Ontario Public Libraries. Board agreed to defer discussion to the next meeting where Joanne Kidd is present.

Nancy Black recommended that Karen forward letter to Larry Donaldson for information.

The meeting was adjourned on a motion by Nancy Burrows, seconded by Nancy Black, at 7:15 p.m.

Next meeting – Wednesday March 25, 2009

Chairperson: _____



Secretary: _____

